**INVOICE**

**[COMPANY NAME]**

[Address] [Phone Number] [Contact person] [Email]

**BILL TO:**

|  |  |
| --- | --- |
| Invoice No: |  |
| Invoice Date: |  |
| Due Date: |  |

[Address] [Email]

[Phone Number]

Description of work:

|  |  |  |  |
| --- | --- | --- | --- |
| item | Quantity/hrs | Rate | Amount |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Terms: | Subtotal |  |
| Discount |  |
| Tax total |  |
| Paid |  |
| Payment Method: | **Total Due** |  |

***Thank you!***