**INVOICE**

**[COMPANY NAME]**

|  |  |
| --- | --- |
| Invoice No: |  |
| Invoice Date: |  |
| Due Date: |  |
| PO No: |  |

[Street Address] [City Zip Code] [Phone Number]

**BILL TO:**

Payment Info:

[Street Address] [City Zip Code] [Phone Number]

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **QTY** | **Material& Parts** | | **Unit Pirce** | | **Amount** | **Description of job** | | | |
|  |  | |  | |  |  | | | |
|  |  | |  | |  |  | | | |
|  |  | |  | |  |  | | | |
|  |  | |  | |  |  | | | |
|  |  | |  | |  |  | | | |
|  |  | |  | |  | **Other Charges** | | | **Amount** |
|  |  | |  | |  |  | | | 0 |
|  |  | |  | |  |  | | | 0 |
|  |  | |  | |  |  | | | 0 |
|  |  | |  | |  |  | | | 0 |
|  |  | |  | |  | **Labor** | **Hours** | **Rate** | **Amount** |
|  |  | |  | |  |  | |  | 0 |
|  |  | |  | |  |  | |  | 0 |
|  |  | |  | |  |  | |  | 0 |
|  |  | |  | |  |  | |  | 0 |
| **Date Completed:** | | **Total Materials:** | | |  | **Total labor:** | | |  |
| **Work ordered by:** | |  | | | | **Total Materials:** | | | 0 |
|  | | |  |  | | **Other:** | | |  |
| **Tax:** | | | 0 |
| **Discount:** | | |  |
| Signature | | | Date | | **Paid:** | | |  |
| With my signature, I acknowledge the satisfactory  completion of the work described above. | | | | | | **Total** | | | 0 |

if you have any questions concerning this invoice, kindly contact us. Thank you!